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Monika Wilkinson, Chair  
Cecilia E. Butler, Vice Chair  
Margaret Connolly  
Tracy Driscoll  
Sarah Santos

<b>DPL TRUSTEES MEETING MINUTES</b>	
<b>OCTOBER 26, 2015, ENDICOTT BRANCH LIBRARY, 8:35AM</b>	
<b>MEETING CALLED BY</b>	DPL Trustees
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>CHAIRMAN</b>	Monika Wilkinson
<b>SECRETARY</b>	Sarah Santos
<b>ATTENDEES</b>	Cecilia Emery Butler, Tracy Driscoll, Sarah Santos, Monika Wilkinson, Mary Ann Tricarico
<b>PUBLIC ATTENDEES</b>	Hannah Heath

The October 26, 2015 meeting of the Dedham Library Board of Trustees was called to order at 8:43am by Chair, Monika Wilkinson.

**1. Public Input:**

No Public Input.

**2. Building Plan:**

The Trustees reviewed the contracts from the three viable candidates for The Dedham Public Library Building Plan. The Director and Trustees are leaning towards Aaron Cohen Associates. Ms. Wilkinson had a conversation with Alex Cohen to answer questions The Trustees had about the contract. Alex Cohen reassured that the timeframe is adjustable for starting but he suggests not moving the date for summer completion.

Alex Cohen will start conference calls with The Trustee board, behind the scenes data gathering and community marketing. He does understand about current multiple Dedham community projects and the hard New England winters.

Ms. Emery Butler made a motion to support The Dedham Library of the Future and move forward hiring Aaron Cohen Associates with Alex Cohen as the Program Manager Consultant. Ms. Wilkinson seconded. All voted in favor.

### **3. Action Item Review:**

<b>Action Item</b>	<b>Person</b>	<b>Date Due</b>
Status regarding new web design and IT Action Plan	Catelyn Johnson	November
Children's Room – continued design	Dr. Tricarico; Trustees	November and On-going updates
RFQ; space planning; discussion library of future	Dr. Tricarico	On-going updates
Sponsor-a-Spot Civic Pride	Trustees to ask Friends/DLIT	Spring
Policy Review	Ms. Driscoll will provide info to date; all Trustees	September/October
Parking Lot & Street Take Pictures of Signs	Trustees	November/December
Develop a survey and then plan focus groups regarding library hours	Trustees	November/December implementation January
Develop new material for Fincom Re: staffing needs	Trustees	November/December Implementation January/February
Marketing Library of the Future	Dr. Tricarico; Trustees; Staff & Alex Cohen	November/December

Ms. Wilkinson made a motion to adjourn the meeting. Ms. Emery Butler seconded. All voted in favor. The meeting was adjourned at 8:59am. Next meeting date is Wednesday, November 4, 2015 at 7:00pm at the Main Library.

Respectfully submitted,

Sarah Santos